

## SUPREME COURT OF VIRGINIA

CHIEF JUSTICE  
DONALD W. LEMONS  
JUSTICES  
S. BERNARD GOODWYN  
WILLIAM C. MIMS  
CLEO E. POWELL  
D. ARTHUR KELSEY  
STEPHEN R. MCCULLOUGH  
TERESA M. CHAFIN  
SENIOR JUSTICES  
CHARLES S. RUSSELL  
LAWRENCE L. KOONTZ, JR.  
LEROY F. MILLETTE, JR.



SUPREME COURT BUILDING  
100 NORTH NINTH STREET  
RICHMOND, VIRGINIA 23219  
(804) 786-2259

CLERK  
DOUGLAS B. ROBELEN  
EXECUTIVE SECRETARY  
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CHIEF STAFF ATTORNEY  
K. LORRAINE LORD  
REPORTER OF DECISIONS  
KENT SINCLAIR  
STATE LAW LIBRARIAN  
GAIL WARREN

November 10, 2020

Dear Petitioner:

The Court has instructed me to inform you that oral argument on your petition for appeal has been scheduled before a panel of Justices on Tuesday, December 1, 2020, which will be conducted telephonically. The docket for the December 1 panel is attached.

**Petitioner must reply to this letter by Thursday, November 19, 2020 to acknowledge receipt and to confirm you will be available by telephone to present oral argument or to notify the Court that you waive oral argument. When replying, please identify the case you will be arguing by case name and record number and confirm the name of the attorney who is expected to argue before the panel.**

Should a party wish to have a court reporter, notice must be given to the Office of the Chief Staff Attorney at least 72 hours before the date of oral argument. Notice may be sent either to [csaoffice@vacourts.gov](mailto:csaoffice@vacourts.gov) or to Supreme Court of Virginia, Office of the Chief Staff Attorney, 100 North Ninth Street, Richmond, Virginia 23219.

We have established an audio-only conference call for all arguments. Only the attorneys presenting oral argument may use the call-in number.

Dial-in instructions for attorneys presenting oral argument and revised dockets will be provided after November 20, 2020.

Counsel who elect to waive oral argument, co-counsel of attorneys who elect to present oral argument, clients, court reporters, members of the public, and any other person who does not have a speaking role during the arguments may listen through a live stream by using the following link:

<http://www.vacourts.gov/courts/scv/home.html>. There, each panel is listed with links to the dockets and to the live-stream feed. The links will become live on December 1 at 9 a.m. It is best to listen through Chrome, Firefox or Microsoft Edge.

Very truly yours,

A handwritten signature in black ink that reads "K. L. Lord / smg". The signature is written in a cursive style.

K. Lorraine Lord  
Chief Staff Attorney

KLL/smg  
Enclosure